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| jscc logo | **Goal Progress Report** |

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| **Program:** | **Business and Information Systems Shelby Campus** |  **Report period:** | **2016-2017** |

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| **Goals** | **Request & Justification/Resources** | **Goal Progress** | **Strategies Implemented & Follow-up** |
| Goal 1: Maintain classrooms and computer labs with up-to-date hardware and software in order to provide quality instruction. | a. Continue to replace computer classroom lab workstations on a 3 year rotational basis. HSB 442 was replaced Jan 2012, so it was due to be replaced **Jan 2015**. HSB 447 was replaced Aug. 2013, so it was due to be replaced **Aug. 2016**. HSB 446 was replace May 2014, so it was due for replacement **May 2017**. HSB 451 was replaced Dec. 2014, so it will be due to be replaced **Dec. 2017**. All four computer labs need to be replaced by Dec. 2017. b. Replace instructional computers in lecture classrooms (HSB 401, HSB 402, HSB 405, HSB 406, HSB 407, HSB 408, HSB 413, HSB 415, & HSB 416) | a. No computer labs were replaced this year.b. No instructional computers were replaced this year – since they are normally rotated from the replaced computers from the computer labs. | On the Shelby Campus, all objectives for Goal 1 were met in 2012. It is time to start replacing computer labs again, as it has been over three years.Lab computers are typically replaced in a 3-year rotation cycle.It essential that all campuses keep the computer labs current within this 3-year window to allow the implementation of the most recent releases of the Windows OS and MS Office.  |
| Goal 2: Maintain up-to-date curriculum and courses to prepare students for employment, advancements in employment, or continuing their education at four-year institutions | a. Review course competencies on an annual basis and revise as necessary based on input from faculty, graduates, employers, and/or advisory committee members.b. Review curriculum on an annual basis with input from faculty, employers, former graduates and/or advisory committee members. Recommended changes will be presented to and approved by the department faculty as well as the college’s curriculum committee.c. Send faculty to finish Cisco training for certification for the remaining 4 courses $2,000. | a. All course competencies for all programs were reviewed Fall 2016 and are current.b. Computer Science Advisory Committee met July 2017 at Shelby campus.c. created new Swift Programming Certificate and added three new courses for this purpose; CIS 157 – Intro to App Dev w/Swift, CIS 220 – App Dev w/Swift I, and CIS 227 – App Dev w/Swift II.d. two instructors became Cisco certified so the college is a Cisco Academy and are now approved to teach CIS 263. They are completing the remaining courses this semester.e. created a shorter certificate for each of the programming degree options.All objectives were met for Goal 2 for this year, however, there needs to be ongoing review of curriculum and courses each year. | Also, there needs to be a review of all AS transfer degree articulation agreements to bring them up to date with each four-year institution. This is primarily accomplished by the STARS guide which is the articulation agreement for all two and four year institutions in the state. Met at AAHEB regarding updates and changes February 2017. |
| Goal 3: Maintain up-to-date hardware/software for faculty. | Time to replace business faculty computers and OAD faculty workstations to allow faculty up-to-date hardware to facilitate/enhance the development/implementation of distance education courses in the area. $9,800 Computer science faculty need upgrading Fall 2016.CIS faculty need external USB hard drive replacements for backup $750. | On Shelby campus goal 3 was met because most faculty computers were replaced – only one remains. The rotations schedule needs to be maintained, so that faculty computers are replaced on the three year cycle. | On Shelby Campus, Goal 3 was almost completed, and should be looked at again for one faculty computer and for all faculty computers in 2019 for next rotation.  |
| Goal 4: Provide ongoing office support. | Replace office manager at Shelby campus July 2015. | Goal 4 was met. | Because this goal was met, this goal is being retired. |
| Goal 5: Obtain ACBSP reaffirmation. | Annual Conference .$3,000Annual Dues $1,950 Total ……………………..$4,950 | Maintain certification.Attend National ACBSP Conference. The BIS Department sent James Calhoun from the Shelby Campus as our representative to the Annual ACBSP convention, in Spring 2015 in Pennsylvania . This part of the goal was met. However, annual dues continue, and annual updates are also required. | Since goal 5 was partially met, but since annual updates and dues need to remain in the budget, this goal is not being retired.1. Budget $3000 for BUS Faculty to attend Annual Conference 2. Annual Dues Budget $1950  |
| **Submission date: 9/27/2017** | **Submitted by: Hal Harris, Jr.** |