**Unit Strategic Plan**

**2017-2019**

**Name of Program / Department:** Learning Resource Centers

**Mission Statement**

The primary purpose of the Learning Resource Centers is to provide library materials, services, and facilities necessary to support the College’s instructional programs, to meet student course and non‐course related library needs, and to meet administrative and public service requirements. In addition, the Learning Resource Centers accept the responsibility for providing materials and services to all members of the College community including traditional and nontraditional students, online, and distance learners. We further strive to promote the teaching and learning process through an information literacy program designed to enable users to “recognize when information is needed and have the ability to locate, evaluate, and use effectively the needed information.”\*

\*American Library Association, Presidential Committee on Information Literacy.

**Summary of Access, Productivity and Effectiveness**

The Learning Resource Centers maintain comprehensive statistics in five major areas: personnel, collection, circulation, information literacy, and electronic resource usage statistics. These categories are reported on national academic library surveys and allow us to compare ourselves with peer institutions and others. The library uses these comparisons as well as internal comparisons, surveys, and learning outcomes to measure effectiveness.

**Personnel**

Each campus library employs a professional librarian holding the Master’s degree in library and information studies from an American Library Association accredited university. Each campus library also employs a part-time professional librarian for evening hours. Both the Jefferson and Shelby Campus libraries employ an additional staff member during daytime hours due mainly to the higher enrollment as well as the physical size of those locations. Each campus librarian is responsible for all facets of library services at their respective locations, including but not limited to collection development, bibliographic instruction, reference services, and circulation. The library director maintains all technology which includes cataloging, systems administration, website management and also provides library services at the Chilton Campus LRC and on other campuses.

**Collection**

The Learning Resource Centers acquire resources in both print/traditional and electronic/online format. Since it is not anticipated staff levels will increase, the Centers continue to rely on electronic resources and services. Print resources require staff involvement for physical processing and storage. Shelby, St. Clair, and Chilton have limited space available for print resources; therefore, the shift to online content will continue to be the most feasible and cost efficient method of collection development. This includes the cancelation of various print journal titles as those titles become available/affordable in electronic format.

**Collection FY2015 FY2016 FY2017**

Titles Held [traditional] 63,840\* 63,874\* 63,660\*

Electronic Books available 260,312 180,799 193,910

Print Journals 221 193 181

\*Title count; not volume count

**Circulation and Usage**

Circulation statistics indicate significantly reduced use of the traditional print collection at all campus libraries. Circulation of reserve material has also decreased; this can be attributed to the English department’s move to an open source textbook for the current period. Although circulation of traditional materials has declined, usage of electronic resources indicates steady increases over each reporting period.

**Circulation and Usage Previous Cycle [Average] Current**

Regular/Traditional 1,123 696

Reserves 3,414 1,594

Electronic Book Views 25,436 67,559

Platform Sessions 41,521 67,460

Database Report [Retrievals only] 69,398 90,446

Platform sessions indicate the number of times the library’s integrated search tool [EBSCO Discovery Service] is utilized. EDS is our primary search engine. The Database Report indicates the number of document retrievals and/or downloads.

Please see the attached supporting documents:

* statistical summaries for 2015, 2016, and 2017

**Information Services**

Library instruction is the most important service the library staff provides and it is conducted through a variety of methods:

* classroom instruction as scheduled by instructors and instructional sessions for various groups and events on campus
* virtual instruction using interactive tutorials and quizzes [Springshare LibWizard software; new for the current cycle therefore, no data for pervious cycle]
* interactive guidance using subject and program resource guides [Springshare LibGuides CMS platform; new for the current cycle therefore, no data for the previous cycle]
* virtual reference service including both a live chat option and a self-service knowledge base option [Springshare LibAnswers platform; new for the current cycle, therefore no data for the previous cycle]

**Previous Cycle [Average] Current**

Classroom instruction 71 106

Virtual Instruction n/a 1,733

Access/views: Interactive Guides n/a 81,443

Virtual Reference [live and self-service] n/a 546

The library moved to the Springshare LibGuides suite in November 2016. This suite of products includes the Content Management System [LibGuides and website]; the LibWizard app for the creation of surveys, forms, tutorials, quizzes, and assessments; and the LibAnswers platform which provides virtual reference service via the LibChat [live chat] interface and self-service reference service via a Knowledge Base. This suite of software and apps has dramatically improved the library’s ability to provide library resources and services to our students. The entire suite of Springshare products is compatible with the college’s course management system [Blackboard]. We are able to fully embed LibGuides content and interactive tutorials into Blackboard. This has also dramatically increased student engagement with the library.

**Peer Comparison**

The Resource Centers use the National Center for Educational Statistics to gather data on comparable institutions. The LRC selects comparison between this institution and the Gadsden State and Calhoun State Community Colleges. These institutions were selected due to similarities in FTE enrollment numbers. The libraries compare favorably in all categories selected with the exception staffing. We fall below the comparison group’s average and are considerably lower than the national average. It should be noted that the comparison group also falls well below the national average. In contrast, our Resource Centers excel in terms of providing library resources and services utilizing modern and emerging library technologies.

On the surface, diminished staff levels may appear problematic; however, the libraries use technology **extensively** in the delivery of library resources, services, and instruction to the campus community.

Please see attached supporting document:

* National Center for Education Statistics Peer Comparison Snapshot

**2015 – 2016 Accomplishments**

* Continued funding for electronic resource subscriptions
* Continued funding for all library technology including hardware and software maintenance contracts with the exception of those systems which were obsolete and/or about to be replaced; cancelation of those contracts resulted in a significant savings for the college
* Increase in access/usage of electronic resources
* Patron drive acquisitions model from Rittenhouse R2 Digital Library configured and fully integrated
* Nursing/allied health content weeded and updated
* PrepStep for 2 Year Colleges was added; provides significant resources/content in support of student academic success as well as career program occupational exams practice
* Increase in access/usage of electronic resources
* Upgrade to EZ Proxy remote authentication software
* Library technology was kept functional despite ILS server’s erratic performance and eventual collapse

**2016 – 2017 Accomplishments**

* Continued funding for electronic and print resource subscriptions
* Continued funding for library technology
* PrepStep Computer Skills module added as a resource to provide technology skills and training to all students regardless of location with a single platform
* Films On Demand streaming video content was added and integrated into library resources – this resource provides content in all disciplines as well as academic success skills videos; usage exceeded 26,000 views for this reporting period
* Successful migration from SirsiDynix Symphony integrated library system to Auto Graphics VERSO; move to VERSO represents significant reduction in costs for the operation of the library’s bibliographic database, inventory, and circulation functions [this migration represents an average savings to the college of approximately $14,500 per year]
* Successful installation, configuration, and integration of the Springshare LibGuides CMS platform [replaced the SirsiDynix Enterprise platform]; move to LibGuides represents significant reduction in costs for the operation of the library’s content management platform and website
* Installation, configuration, and integration of additional Springshare apps to provide interactive tutorials, quizzes, surveys, and forms as well as virtual reference service via live chat and configuration of self-service knowledge base
* Creation and dissemination of virtual and interactive tutorials including a virtual library orientation and discipline specific library instruction; these tutorials are available to any member of the college community via the library’s website as well as postings in the college’s course management system via Learning Tools Interoperability apps provided as part of the software subscription
* LibGuides CMS has dramatically increased library’s outreach to all members of the campus community
* Increase in access/usage of all library resources due to the functionality of the Springshare suite of products

**Internal Conditions:**

1. **Technology**

The library maintains several advanced systems which provide for the delivery of resources, services, and materials to the JSCC campus community. These systems also provide for a rich online environment for all library users, especially those whose primary mode of education is online or distance education. The cost for these systems are in the form of annual subscriptions and license agreements. These costs can be expected to increase approximately five to seven percent each year.

All library technology is purchased and maintained by the library and does not impose upon the staff of the Information Technology Department with the exception of those Learning Tool Inter-operability [LTI] applications which allow the library technology to integrate with the college course management system. The college’s Blackboard administrator provides connectivity on the Blackboard side of LTIs and the library provides the connectivity for the library technology suite.

It should also be noted that the current technology configuration for the library requires no equipment maintenance as all systems are hosted by the respective vendors. The exception is the remote authentication software which resides on a virtual server maintained by the Information Technology Department. Upgrades and customizations/configurations are performed by the library.

**2**. **Budget**

**A. Integrated information technology systems**

Systems Subscriptions Most Recent Service Year FY2017

AutoGraphics VERSO ILS $4,593.00

Springshare Library Suite $3,648.00

EBSCO Discovery Service $21,007.00

EBSCO LTI Apps $1,523.00

Full Text Find/Link Resolver $2,886.00

EZ Proxy Remote Authentication $516.04

**TOTAL $34,173.04**

Note the total above represents a cost savings of **$12,852** from the previous year with the cancelation of SirsiDynix products and the move to AutoGraphics and the Springshare LibGuides suite.

The cost for these systems can be expected to increase from approximately five to seven percent each year. The libraries cannot function without the continued renewal of each of these subscriptions. It should also be noted that LibGuides CMS provides the interactive web presence for the Learning Success Centers and the Testing Centers; these are maintained by the library director.

Please see the attached supporting documents:

* Actual costs FY2017; projected costs for FY2018 and FY2019

**B. Collection development**

1. Accreditations: Replacement of aged/weeded content in programs seeking accreditation; addition of new resources and electronic content for those programs

1. Initiatives: Addition of content to reflect initiatives in developmental education and workforce development programs
2. Collaboration: The library’s new technology suite provides online forms for collection development and therefore there is a welcomed trend toward increased collaboration with faculty and the integration of learning resources into the curriculum; new resources are continuously being considered for acquisition.

**C**. **Current print journal subscriptions, projected cost of renewals**

Subscriptions to print journals are reviewed each year to determine feasibility in retaining. Cost increases are based upon 3 year average of 5 to 7 percent increase per subscription.

**Most Recent Service Year FY2017**

Jefferson LRC $4,644.21

Shelby LRC $4,453.52

St. Clair LRC $6,108.49

Chilton LRC $3,006.97

Please see the attached supporting documents:

* Actual costs FY2017; projected costs for FY2018 and FY2019

**D. Current subscriptions to databases and learning resources**

Cambridge Companions Online $3,578.19

Credo Reference Library $3,912.00

Academic Complete E-books $7,403.00

Academic Search Complete $5,473.00

Associates Program Plus $10,437.00

Business Source Complete $5,192.00

CINAHL Complete $8,169.00

Applied Sciences & Technology Complete $6,914.00

America: History & Life With Full Text $4,000.00

Historical Abstracts With Full Text $4,000.00

Literary Reference Center $6,840.00

Nursing Reference Center $8,667.00

PrepStep $3,958.00

PrepStep Computer Skills Center $2,560.00

Rehabilitation Reference Center $6,294.00

Science Direct College Edition $3,751.38

Nursing Resource Center $1,756.06

Testing & Education Reference Center $2,676.40

Films On Demand $8,095.00

Ovid Nursing Journals $13,848.00

Oxford Art Online $5,140.00

Oxford Music Online $5,140.00

Total **$127,804.03**

Please see the attached supporting documents:

* Actual costs FY2017; projected costs for FY2018 and FY2019

**3**. **Staffing**

**A. Jefferson LRC**

The Jefferson LRC represents the largest physical space of any of the JSCC libraries and therefore requires the largest workforce. The Learning Resource Center on the Jefferson Campus is also a designated selective depository for government documents. The LRC also houses the institutional archives. Currently, the Jefferson LRC employs one full time librarian, one part-time evening librarian, and one professional staff member.

**B. Shelby LRC**

The Shelby LRC currently employs one full time librarian, one part-time librarian for evenings, and one non-professional staff member.

The Shelby LRC also hosts tutors for math and English [beginning fall 2017]. Those salaries are not paid from the library budget but their presence in the LRC is a wonderful asset to our students and creates opportunities for student engagement with library staff.

**C. St. Clair LRC**

The St. Clair LRC employs one professional librarian and one part-time evening librarian.

**D. Chilton LRC**

The Chilton LRC employs one professional librarian and one part-time evening librarian.

4. **Resources**

**A.** Combined Collections period ending FY2017:

**Collection Total FY2017**

Titles Held [traditional] 63,660

Electronic Books available 193,910

Print Journals 181

Microform units 2,255

Archives 45 linear feet

The collection is not static and is constantly undergoing analysis and maintenance. As print titles begin to age they are often replaced with electronic content. It is anticipated the print collection at the Jefferson LRC will dwindle until only those titles with historic value and timelessness [i.e. literature, art, humanities] will be retained. Titles in nursing, allied health, computer information systems, and modern business require periodic weeding as these collections age faster than any other area of the Resource Centers’ combined collections and those also are being replaced when possible with electronic content. It should be noted that the titles held also include titles from the government documents collection.

The materials in the Jefferson State Archives should be digitized to not only make the content readily available but also to save some of the more aged items. Much of the newsprint materials is rapidly deteriorating and may be lost if not digitized within this planning period. The materials, supplies, and estimated funds for this project are included as part of this plan.

**B. Technology**

EBSCO Discovery Service with Full Text Finder [formerly A to Z Link Source]

Springshare LibGuides CMS

Springshare LibWizard

Springshare LibAnswers

OCLC EZ Proxy Remote Authentication software

Miscellaneous hardware/software to support systems

All technology systems work interactively to provide the rich online environment of the Learning Resource Centers. The systems also provide a means of inventory control, electronic resource management, and data collection/assessment. Funding is required each year to maintain these systems’ licenses and software agreements.

5. **Enrollment**

The Learning Resource Centers serve the entire college community with a library at each physical campus and the provision of resources and services to distance education.

**Enrollment** [Data provided by JSCC IRIR]

Enrollment Headcount Fall 2016 8,943

Enrollment FTE Fall 2014 4,863

Enrollment numbers are provided here to show the number of students being served by the four libraries and the library technology.

6. **Facilities**

A. Jefferson LRC

The Jefferson LRC represents the largest physical space in the library system. The library will continue to decrease print holdings and focus on electronic content. The Jefferson LRC is also a repository for government documents. This collection is significantly reduced as the Government Publishing Office provides a majority of its content in electronic format. Ultimately, the JSCC Libraries want to move away from any print material in the government documents collection. This must be approved at the regional and federal level by the Superintendent of Documents. It is likely it will need to be approved by local college administration as well. The library does not have the staff to maintain an extensive print collection in government documents.

There is also the need for access to “charging stations” as most students have either a laptop, tablet, or smartphone. The current configuration of recessed outlets presents a tripping hazard and integrated charging options will be included as part of this plan.

B. Shelby LRC

The Shelby LRC has a seating capacity of approximately 120 with study carrels, a group study room, individual study rooms, and an open computer lab. The Shelby LRC also hosts math and English tutors. This is a welcome addition as it brings students into the library who may not otherwise access and use our resources.

Some of the furniture in the Shelby LRC will need to be replaced as the pieces are aged and damaged. There is also the need for access to “charging stations” as most students have either a laptop, tablet, or smartphone. The current configuration of recessed outlets presents a tripping hazard and integrated charging options will be included as part of this plan.

C. St. Clair LRC

The St. Clair LRC facility as a seating capacity of approximately 45 students with networked computing and printing services for students. There is also the need for access to “charging stations” as most students have either a laptop, tablet, or smartphone. The current configuration of recessed outlets presents a tripping hazard and integrated charging options will be included as part of this plan.

D. Chilton LRC

The Chilton LRC facility has a seating capacity of approximately 45 students with networked computing and printing services for students. The space also has a flat panel display for use in multimedia presentations. A request for an overhead projector will be included as part of this plan to replace the flat panel display which is difficult to view except when extremely close.

There is also the need for access to “charging stations” as most students have either a laptop, tablet, or smartphone. The current configuration of recessed outlets presents a tripping hazard and integrated charging options will be included as part of this plan.

7. **Equipment**

This area has significantly reduced with the move to cloud solutions for library technology as well as the increase in digital content. The primary equipment needs for the libraries revolve around student and staff computing. The library will rely on guidance from the Information Technology Department for scheduled replacement of student computing and printing services.

A. Photocopying:

Each Learning Resource Center provides photocopying via a coin-operated leased copy machine. The library will defer to vending services in judging the life expectancy of those leased copiers.

B. Student Computing

Jefferson LRC: student computing area consisting of ten networked computers connected to one high-capacity black and white printer. The Jefferson LRC also has one networked computer with adaptive technology for use by students receiving accommodations through the ADA Accommodations Office. The Information Technology Department provides all maintenance and service to these machines. The computers are still under the manufacturer’s warranty and therefore will not need to be replaced during this cycle.

Shelby LRC: student computer lab of twenty-two networked computers connected to one high-capacity black and white printer. The Shelby LRC also has one networked computer with adaptive technology for use by students receiving accommodations through the ADA Accommodations Office. The Information Technology Department provides all maintenance and service to these machines. The computers are still under the manufacturer’s warranty and therefore will not need to be replaced during this cycle.

St. Clair LRC: student computing area of five networked computers connected to one high-capacity black and white printer. The St. Clair LRC also has one networked computer with adaptive technology for use by students receiving accommodations through the ADA Accommodations Office. The Information Technology Department provides all maintenance and service to these machines. The computers are still under the manufacturer’s warranty and therefore will not need to be replaced during this cycle.

Chilton LRC: student computing area of twelve networked computers connected to one high-capacity black and white printer. The Chilton LRC also has one networked computer with adaptive technology for use by students receiving accommodations through the ADA Accommodations Office. The Information Technology Department provides all maintenance and service to these machines. These computers are well beyond the manufacturer’s warranty and will be replaced as part of this plan.

E. Staff Computing

The only changes necessary in staff computing for the current cycle is a replacement for the circulation desk computer at the Chilton LRC.

**External Conditions**

* Continued loss of state funding for the Alabama Virtual Library which results in loss of resources to all colleges in the state; necessitates each college acquire resources themselves at significant cost
* Rising costs of all library resources
* Potential consortia for the two year college libraries which would allow for discount purchasing through various group models with vendors
* Continued increase in courses delivered online only
* Issues surrounding digital publishing and its continued impact on the publishing industry and subsequent effect on libraries and how we provide access to resources
* Rising cost of textbooks and other course related resources will place an additional burden on academic libraries
* Accreditations: program specific
* Regional accreditation [SACSCOC] and related resources to support the selected quality enhancement plan
* Developmental education initiatives and the need to provide resources in remedial education to bridge the gap between high school and college
* Workforce education initiatives and career resources for our entire student population

**Considerations for Development of Unit Strategic Plans:**

**1.** **What can be done to improve the operation of the unit?**

Intelligent acquisition and integration of library technologies to provide access to library resources and services to all library users with student engagement as the centerpiece of library services. The use of technology allows the library to expand its reach beyond its four locations and limited staff and is therefore a critical component to our ability to serve the campus community.

Collaboration with faculty in all disciplines to promote library resources which support student learning, academic success, and career success.

Integration of information literacy initiatives across all disciplines to promote the academic success and real-world abilities of our students.

Access to electronic content in all disciplines to keep pace with student demand and trends in academic libraries.

Provision of learning resources to bridge the gap between high school and college as well as provide tools and resources to develop life skills for our student population.

**2.** **What are the desired Service Unit Outcomes for the unit?**

Library users will have access to library resources, materials, and services.

Library users will find collections to be sufficient in quality, depth, diversity, format, and currency to support the college’s teaching and learning initiatives.

Library users will discover information in all formats through effective use of library technologies and organization of information.

Library users will seek engagement with librarians in a variety of ways and contexts when seeking information resources.

Library users will select among multiple options for instruction.

**3. What equipment / resources are needed to accomplish the unit’s goals and objectives?**

Maintain current level of funding for existing technology systems, electronic subscriptions, and print subscriptions which support the teaching and learning initiatives of the college.

Continued integration of LibGuides CMS with existing campus technology to provide campus-wide library instruction on a consistent basis to students and faculty regardless of status [traditional classroom, web-supported, or online only]. Acquire additional Springshare LibGuides modules to further enhance the library’s ability to provide resources and services while staff levels remain static.

Addition of comprehensive information literacy modules which can be configured to specific courses, disciplines, and programs and disseminated in both the library’s CMS and the college’s course management system.

Acquisition and integration of electronic resources which are designed to enhance information literacy skills in science, technology, engineering, and mathematics as part of a national effort to educate students in recognizing “fake news” and other negative impacts of the proliferation of information.

Acquisition and configuration of the career modules add-on to **PrepStep for Two Year Colleges** resource to promote career and life skills for our students, regardless of location.

Digitization of the college Archives to extend the life of the aged and damaged content and to provide virtual access to those archival documents.

**4. Are there any goals or objectives that were not completed from previous year that should be included in the new plan?**

No.

**Unit Goals 2017-2018**

**OBJECTIVE**

Provide access to library resources, materials and services to support the curriculum by maintaining current level of electronic resources [research databases, electronic book platforms, subscriptions] and technology infrastructure.

**Link to unit outcome:**

Library users will have access to library resources, materials, and services.

**Objective will be met when:**

* Current electronic and print resource subscriptions are renewed with no interruption of service or delivery.
* Current license agreements for technology suite are renewed with no interruption of service or delivery.
* College archives are digitized to preserve content and facilitate access.
* Facilities are updated to accommodate the increased access to technology including but not limited to:
  + Charging stations for students’ devices [existing method has very limited functionality] in all LRCs
  + Multi-media furniture to accommodate technology in the Shelby and Chilton LRCs
  + Replacement of aged/damaged seating in the Shelby LRC student computer lab
  + Replacement of aged student computers in the Chilton LRC

**Funding Request:**

Electronic resource and print journal subscription renewals estimated cost increase: FY2017:$143,552.13; Estimate for FY2018: **$149,320.78**

* Additional funding request:

Today’s Science [InfoBase Learning]: designed to combat “fake news” in the sciences. Cost: $799.20

Library technology suite subscription renewals estimated cost increase: FY2017:$34,773.04; Estimate for FY2018: **$37,207.15**

* Additional funding request:

Springshare LibCal: Provide interactive booking/scheduling for student services including library service, ADA accommodations, Learning Success Center labs and tutoring, and more; create calendars and manage event registration with customizable registration forms, automated emails, and more; empower users to schedule consultations, on your schedule of availability, via their computers or smartphones. 2-way sync with local calendars; build groups of rooms and outline the TOS, setup restrictions, add room images and capacity, and even route bookings through an authentication layer (LDAP, Shibboleth, etc.); equipment reservations - enable full check-in and check-out of equipment; view general system stats and even drill down to specific calendar, event, and room statistics. All charts/graphs are printable and downloadable and all data is exportable for easy sharing. Cost: $1,999.00/year

College archives: urgent project needed to save newsprint material by digitization then sealed archival storage.

* Funding request: Costs include archival storage materials and specialized tripod for use with existing digital camera equipment to create digital archives of oversized objects stored in the college archives. Estimated cost: $1,375.00

Facilities updates:

Charging stations:

* Jefferson LRC: one each at $399.99
* St. Clair LRC: one each at $399.99

Multimedia furniture with power:

* Shelby LRC: Standard height table with power, two each at $1,683.30 = $3,366.60

Computer lab seating:

* Shelby LRC computer lab: 20 chairs at $241.08 each = $4,836.00

Replacement computers:

* Chilton LRC: 13 new computers at the most recent hardware quote provided by the Information Technology Department [$1,034.58] = $13,449.54

**OBJECTIVE**

Provide library resources and services to support the scheduled accreditation renewals: Veterinary Technology [fall 2017]; Funeral Service [spring 2018]; and update to Business program content [2018].

**Link to unit outcome:**

Library users will find collections to be sufficient in quality, depth, diversity, format, and currency to support the college’s teaching and learning initiatives.

**Objective will be met when:**

* Collection analysis is performed on each program and deficiencies addressed.
* Additional resources are researched, reviewed, and added to support each program.
* Resource pages on the library’s content management platform are updated to reflect new resources.

**Funding Request:**

Update titles in **Veterinary Technology**, particularly electronic titles as this program is delivered completely online. Estimated costs: $2,750.00

Update titles in **Funeral Service Education**, particularly in thanatochemistry and embalming. Estimated costs: $1,750.00

Update titles in **Accounting, Business Management, Banking and Finance Administration, Office Administration Technology, and Business Transfer Programs** [accreditation reports due 2016, 2018] Estimated costs: $2,500.00

**OBJECTIVE**

Provide library resources and services to support the scheduled regional accreditation by SACSCOC [2018] for any Quality Enhancement Plan selections.

**Link to unit outcome:**

Library users will find collections to be sufficient in quality, depth, diversity, format, and currency to support the college’s teaching and learning initiatives.

**Objective will be met when:**

* Additional resources are researched, reviewed, and added to support initiatives
* Any subsequent customization and/or configuration of new resources/tools are in place to support any college-wide initiatives
* Resource pages on the library’s content management platform are updated to reflect new resources.

**Estimated costs:**

**$4,250.00**

**OBJECTIVE**

Develop and implement comprehensive multi-disciplinary information/media literacy course modules which will be accessible across all campus technology and can be customized to support any discipline, program, service, or initiative of the college.

**Link to unit outcomes:**

Library users will discover information in all formats through effective use of library technologies and organization of information.

Library users will seek engagement with librarians in a variety of ways and contexts when seeking information resources.

Library users will select among multiple options for instruction.

**Objective will be met when:**

* Acquisition, configuration, and integration of Credo’s InfoLit Modules
* Discipline specific learning outcomes regarding information/media literacy are embedded, tracked, assessed and made available to instructors for their use in assessing their own courses and programs

**Additional Funding Requests:**

Cost: $4,125.00

**OBJECTIVE**

Acquire and integrate comprehensive Job & Career Accelerator module from PrepStep to provide campus-wide job seekers the most comprehensive collection of job and career resources anywhere — all in one place and always available online. It includes resume and letter builders with targeted samples and tips, millions of job and internship postings, interviewing advice and a personal dashboard to track users' work.

**Link to unit outcomes:**

Library users will discover information in all formats through effective use of library technologies and organization of information.

Library users will select among multiple options for instruction.

**Objective will be met when:**

* Acquisition and integration of PrepStep’s Job & Career Accelerator
* Campus-wide integration of the Job & Career Accelerator to provide specific career services to any JSCC student regardless of location

**Additional Funding Requests:**

Cost: $3,393.00 per year

**Unit Goals 2018-2019**

**OBJECTIVE**

Provide library resources and services to support the Quality Enhancement Plan selection.

**Link to unit outcome:**

Library users will find collections to be sufficient in quality, depth, diversity, format, and currency to support the college’s teaching and learning initiatives.

**Objective will be met when:**

* Additional resources are researched, reviewed, and added to support initiatives
* Any subsequent customization and/or configuration of new resources/tools are in place to support any college-wide initiatives
* Resource pages on the library’s content management platform are updated to reflect new resources.

**Estimated costs:**

**$3,250.00**

**Objective:**

Provide continued access to library resources, materials and services to support the curriculum by maintaining current level of electronic resources [research databases, electronic book platforms, subscriptions] and technology infrastructure [license agreement renewals on library technology suite].

**Link to unit outcome:**

Library users will have access to library resources, materials, and services.

Library users will find collections to be sufficient in quality, depth, diversity, format, and currency to support the college’s teaching and learning initiatives.

**Objective will be met when:**

* Current electronic resource subscriptions are renewed with no interruption of service or delivery
* Technology suite renewals are in place prior to expiration
* Print journal subscriptions are renewed with no interruption in service or delivery
* Additional electronic content is acquired

**Additional Funding Request:**

Electronic and print resource subscription renewals estimate: **$160,628.38**

Technology suite renewal estimate: **$39,811.65**