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| jscc logo | | | **Goal Progress Report** | |
| **Program:** | **Pell City Campus** | **Report period:** | | **2019-2020** | |

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| **What has your unit accomplished from the goals you proposed in the first year of your most recent Strategic Plan?** | | | |
| **Goals** | **Request & Justification/Resources** | **Goal Progress** | **Strategies Implemented & Follow-up** |
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| **Goal #1: Continue to provide services and resources to support faculty, staff, and students.** | 1. Add a Faculty Chairperson position, who will report to the Associate Dean, and will be responsible for all scheduling and staffing at the Pell City Campus. The new Faculty Chairperson will be selected from the current full-time faculty members. 2. Acquire 31 new computers to replace/upgrade 1 of 3 computer labs, specifically room 208 the open computer lab. The computers being replaced in the lab are of sufficient quality to be repurposed throughout Jeff State to replace old/obsolete classroom computers. 3. Acquire 5 new computers, desks, and chairs for the room 319 computer/testing lab. This will increase the capacity from 15 to 20 computers and make the room more usable. 4. Acquire 3 new computers for Faculty to replace aging equipment 5. Acquire 4 new projectors to replace/upgrade classroom technology setups that break during the year. 6. Acquire additional laboratory models to upgrade the Biology and Chemistry materials at the Pell City Campus 7. Maintain an active tutoring lab for Reading/English (6 hours) and Math (12 hours) per week 8. Weekly/Bi-weekly visits from the IT department 9. Weekly/Bi-weekly visits from the Maintenance department 10. Monthly visits from the One-stop Career Center 11. Open PO for every 6 months to purchase lab supplies for Biology labs (BIO101, 103, 201, 202, and 220) and Chemistry labs (CHM104) 12. Add a Faculty Professional Development seminar series (4 per year) | 1. No Faculty Chairperson was approved for the campus. 2. No new computers were approved for the open computer lab room 208. 3. No new computers or desks were approved to expand the capacity of the room 319 testing computer lab 4. No new faculty computers were approved initially, but 1 faculty laptop completely died and a replacement was approved. 5. Two of the four new projectors requested were approved but haven’t been installed yet. 6. New A&P models were secured for the Biology labs at the Pell City Campus. 7. English and Math tutoring hours have been staffed each semester as proposed. 8. The IT department visits the Pell City Campus at least 1 time per month on a Thursday as well as other special requests. 9. The maintenance department comes to the Pell City Campus upon request for service. 10. No visits have been made by the One-Stop Career Center. 11. An open PO (6 months at a time) was obtained for the lab supplies 12. Two faculty professional development seminars were scheduled for the Pell City Campus. | 1. The new Faculty Chairperson position is still needed and will be added to the plan for next year. 2. The computers in room 208 are barely functional and need replaced as soon as possible. New computers will be requested on next year’s budget again. 3. The room 319 computer lab needs additional capacity to make it more useful. This item will go on next year’s budget. 4. Faculty computers are a year older and still need replaced. This item will be added to next year’s budget. 5. As the current computers and projectors located in the classrooms continue to age, they will eventually need to be replaced. 6. The condition and need of A&P models will be assessed yearly by the Lab Manager. 7. The Pell City Campus benefits from the English and Math tutoring hours. We will continue to monitor the usage of the tutoring labs and adjust hours as needed. 8. The IT department has continued to make regular visits to the Pell City Campus in addition to emergency calls. 9. The Maintenance department continues to do a great job responding to any concerns and issues that arise in a timely manner. 10. Since the Jeff State Career Center is unable to visit the Pell City Campus, the St. Clair County Career Center is in close proximity to the Pell City Campus and can be easily utilized by our students. 11. The science lab needs will be constantly monitored and adjustments to the budget will be recommended 12. Additional Professional Development activities will be added to the schedule next year as needs and interests arise. |
| **Goal #2: Enhance the overall student satisfaction/experience at the St. Clair-Pell City Campus.** | 1. Renovate the old bookstore space into a student study/lounge area 2. Increase the number of events at the Pell City Campus to a minimum of 2 per month (examples - Poetry Slam, College Readiness Seminar, Get on Board Days, Author Reading, etc). 3. Add a water bottle filling station to the current water fountain 4. Expand ORI101 courses at the campus which will be required for all transfer degrees. 5. Acquire an outdoor recreational area to increase and enhance the educational and scholarly environment at the St. Clair-Pell City Campus. 6. Acquire 4 wall-mounted TVs for digital advertising in the enrollment office, student break room, lobby, 3rd floor. 7. Acquire additional supplies to expand our intramural offerings 8. Support the intramural programs with food and or prizes 9. Funds to support the Theater Program, Spotlight, at JSCC. Spotlight will require funds for a minimum of 2 full plays (3 productions of each) as well as use of a Theater. Setup a contract partnership with CEPA for using the facilities for JSCC practices and performances (Theater, dressing rooms, lobby, etc.) | 1. We were approved to order supplies for the new student space, but nothing has arrived on campus yet. 2. The number of events at the Pell City Campus exceeded 2 per month. 3. The water bottle filling station was not approved. 4. Enough ORI101 courses have been offered to meet demand. 5. No outdoor classroom/recreational area was approved for the campus. 6. One wall-mounted TV was added to the Enrollment Services Office, but it is currently non-functional as the enrollment services department ordered the wrong one. 7. Additional intramural supplies were purchased for all 4 campuses. 8. Nothing has been approved or provided for the intramural program. 9. A partnership was created 4 years ago between JSCC and CEPA. JSCC has since hired a full-time THR instructor and a THR program budget has been approved. A contract with CEPA has not been approved so we continue to be in limbo as to the long-term ability to use the CEPA facilities. | 1. Student spaces and student involvement continue to be a great need at the campus. We will continue to monitor and look for ways to increase opportunities for students on campus. 2. Student involvement in on-campus activities continues to be a great method to increase student satisfaction and retention. Consequently, we will continue to offer as many events as possible. 3. A water bottle filling station is still badly needed on campus and the request will be made again in next years budget. 4. We will continue to monitor demand for the Orientation course and adjust the number of offerings per semester accordingly. 5. Considering the Pell City Campus has no outdoor 6. We will request additional tv/computer setups in next year’s budget as well as try to fix the non-functional setup. 7. Additional supplies have been requested for next year as we continue to expand the available supplies for student activities. 8. We will work with area partners to acquire prizes for the intramural program. We will also continue requesting to have a budget for supplies/prizes. 9. The THR program will continue and we will continue to partner with CEPA for use to the facilities. Not contracting with CEPA for exclusive use of the facility is a missed opportunity as the Nursing Department could use it for graduation as well as large training events, the Pell City Campus could use it for large gatherings, and the THR program would have a permanent home for all of it’s productions. |
| **Goal #3: Increase the overall student enrollment at the St. Clair-Pell City Campus.** | 1. Increase the exposure of the St. Clair-Pell City Campus to area high school students. 2. Increase the involvement of student groups (PTK, Ambassadors, SGA) in the recruiting process at the St. Clair-Pell City Campus. 3. Add signs on I-20 (both directions/exits). 4. Increase the involvement of JSCC faculty/staff in the local community 5. Maintain a good working relationship with all area high school principals and councilors. 6. Increase the exposure of the St. Clair-Pell City Campus by hosting a job fair. 7. Increase the exposure and success stories told in the local newspapers/radio. 8. Purchase a digital camera to aid in promoting and advertising campus events and social media 9. Promote dual enrollment and college recruitment through hosting counselor’s luncheons at each high school in St. Clair County | 1. Jeff State recruiters were hired to increase the exposure of Jeff State to local high school students. Dr. Kin also gave talks at 3 area high schools. 2. The new recruiters have done a great job using student groups in the recruiting process. 3. No sign has been added yet. 4. Jeff State Pell City faculty/staff were involved in the Christmas Parade, Adult Spelling Bee, Rotary, Chamber of Commerce, and St. Clair County Leadership. 5. Dr. Kin and Mr. Guinn have visited several area high schools as well as the Dual Enrollment coordinator. 6. Jeff State Pell City Campus hosted 2 job fairs this past year. 7. Numerous newspaper articles were published on the Jeff State Pell City Campus as well as radio ads. 8. No camera was purchased 9. We hosted a counselor’s luncheon for all St. Clair County counselors | 1. We will continue to have a presence in the local high schools through dual enrollment, recruiters, and career coach. 2. The recruiters are now in charge of the Jeff State Ambassadors, which will only increase their involvement. 3. We will continue to work on getting a sign added to the highway. 4. The Jeff State Pell City Faculty and Staff will continue to be involved in the local community. 5. The Jeff State Pell City Faculty and Staff will continue to be involved in the local high schools. 6. The Jeff State Pell City Campus will host job fairs as need for the community. 7. Dissemination of information is paramount to the success of the college/campus. We will continue to work with the local newspapers to spread the news of the great work we are doing. 8. We have requested the funds to purchase a digital camera again this year. 9. We will continue to host a yearly counselor’s luncheon for all area high school counselors to share all the new things going on at Jeff State. |
| **Goal #4: Maintain a safe and functional St. Clair-Pell City Campus Building, resources, environment.** | 1. Purchase a matching couch for the main lobby 2. Acquire a new financial aid scanner/kiosk 3. Acquire 15 new enrollment chairs to replace worn out and torn/stained chairs 4. Acquire a new workroom organizer 5. Acquire 4 charging towers (library, break room, lobby, enrollment) 6. Acquire a new office shredder 7. Paint the walls of the hallways to increase the visual appeal of the Campus 8. Fix the popup table outlets in Room 101 and Room 105 (currently no power to any of the outlets) 9. Fix the clocks throughout the building (no clocks are working) 10. Renovate the 3rd floor break room, PC314, to a more functional space 11. Fix/service current science lab microscopes | 1. No approval was given for the new couch. 2. A new financial aid kiosk was ordered and received, but IT has not installed it yet. 3. No approval was given to order new enrollment chairs. 4. A new workroom organizer was received and installed. 5. One charging tower was acquired for use in the library. 6. No new office shredder was approved. 7. The walls and hallways were painted on the first floor and it looks amazing. 8. The popup table outlets were not fixed. 9. The building clocks were not completely fixed, but some are now in working order. 10. Renovation of room 314 was not approved. 11. Microscopes were not approved to be serviced this year. | 1. We will continue to evaluate the state of the campus and request updates as needed. 2. We will submit another request to get the new kiosk installed. 3. We will submit this request again next budget year. 4. We will continue to evaluate the state of the campus and request updates as needed. 5. We will continue to evaluate the state of the campus and request updates as needed. 6. An office shredder will be added to next year’s budget. 7. The campus walls and hallways will be continually evaluated for painting needs. 8. The popup table outlets will be requested again next year. 9. Instead of fixing the current setup of clocks, new clocks have been requested. The cost of fixing the current system is prohibitive. 10. Renovation of 314 has been added to the campus’ strategic plan for next year. 11. Microscope servicing will be requested again next year. |