**Unit Goal Revisions**

**Institutional Effectiveness**

**2016 - 2017**

**Name of Program/Department: Institutional Effectiveness**

**2015-2016 Accomplishments:**

* Attended the SAIR conference in October
* Attended SACSCOC Annual meeting in December
* Prepared and co-presented a talk at ACCA in November
* Prepared and co-presented a talk at ALAIR in April
* Attended AIR Conference in May
* Awarded a travel grant from SAIR to attend the AIR conference
* Attended PARCA meeting in Birmingham, Al in February
* Attended PARCA roundtable meeting in Birmingham, Al in August
* Completed second year of QEP
* Created an annual calendar to lay out assessment time frames
* Administered several Class Climate surveys for college departments who have not utilized that system before
* Awarded the Presidential Scholarship through AIR to complete two courses through the Data and Decisions Academy: Longitudinal Tracking and Foundational Statistics
* Recognized by the Department of Labor for participating in data gathering
* Participated in AARP’s back to work initiative by creating a data sharing agreement with Hannah Betseh of SPR (Social Policy Research Associates)
* Completed the NCCBP (National Community College Benchmarking Project) survey
* Recognized as a “Great College to Work for 2016 and 2016”

**Unit Goals for 2016-2017**

1. **Outcome #4:** Accurate and timely reports ensure that the college is in compliance with reporting requirements of federal, state, and regional agencies and responds appropriately to ad hoc requests for institutional data.

**Objective:**  Replace existing computers and laptops with up-to-date, warrantied, machines. Keeping the college’s reading lab up to date and functional. These computers are more than 10 years old and replacement comes at the recommendation of the IT department, they can no longer support the current machines, of which only 50% are working.

1. Replace the reading lab in LWH consisting of 22 computers and also 10 surge protectors.

**Method of Assessment:** Entry of computers and surge protectors into the physical inventory for Jefferson State Community College.

**Funding Request:** 10 surge protectors = **$136.80** (9/7/2016)

22 desktop computers = **$26,385.48**  (9/7/2006)

Total Cost = **$26,522.28**

1. **Outcome #3**: Surveys are conducted to provide information that supports institutional planning, assessment, and decision making.

**Objective:** Create a mobile surveying unit that can be placed at various spots around campus to catch real-time feedback about the college’s instructional and service units.

* 1. Purchase three mobile devices (ipad, android, surface)
  2. Purchase a mobile kiosk(s) to temporarily install devices in a location

**Method of Assessment:** Entry of physical devices into inventory for Jefferson State Community College. Increase in the number of internal surveys completed by the IE office. Addition of internal data to drive improvement.

**Funding Request:**

1. 3 IPad 2 devices with minimum storage (16Gb) and minimum connectivity (wireless only). $500.00/ea device. **Total = $1500.00**
2. 3 mobile kiosks with anti-theft devices $450.00/ea. **Total = $1350.00**

**Total Cost of Goal #2 - $2850.00**

1. **Outcome #4:** Accurate and timely reports ensure that the college is in compliance with reporting requirements of federal, state, and regional agencies and responds appropriately to ad hoc requests for institutional data.

**Objective:**  Replace existing computers and laptops with up-to-date, warrantied, machines. Keeping each employee with the most current software and operating systems as well as technology that meets their needs.

1. Replace Amanda Kin and Sally Holley outdated computers. Not only must the computer have the fastest and strongest processing power to hand the large amount of data being mined but also stay under warranty so in the event of a problem it can be fixed or replaced quickly.

**Method of Assessment:** Entry of an addition laptop into the physical inventory for Jefferson State Community College.

**Funding Request:** **$1855.90** – Current Laptop Quote (9-7-2016)

**$1199**.**34** – Current Desktop Quote (9-7-2016)

1. **Outcome:** Increase the stability and success of the QEP Developmental Math project

**Objective:** Increase the professional development and certification of the QEP Math instructor Jamie Holley through participation in the nationally recognized developmental education program, the Kellogg Institute. A two-week intensive professional development program that results in the certification of a developmental education specialist.

**Method of Assessment**: Jamie will be required to complete a supervised practicum in order to complete his certification and will be asked to disseminate what he has learned through this process with faculty and staff at the college through a series of talks and publications.

**Funding Request:** The two-week course including room and board is $1845.00, the additional certification costs $1464.13 for out of state tuition. Including travel costs of approximately $450.00 (car or plane) total cost would be **$3759.00**

1. **Outcome:** Increasing the stability and success of the QEP Developmental Math project

**Objective:**

* 1. Replace existing desktop computers in QEP lab space with up-to-date desktop computers. The computer lab launched in fall of 2015 was furnished with already out of date computers from an old computer lab. We would like to replace and increase the number available if necessary.
  2. Begin construction on LWH 310 – Advanced Developmental Education Classroom. Order a SMART KAPP IQ Board

**Method of Assessment:** Entry of desktops and Smart Board into physical inventory for Jefferson State Community College

**Funding Request:** $1199.95/per desktop x 5 desktops = **$5995.75**

**$8499.00**  = 55” SMART KAPP IQ Pro Board