Department of Safety and Security

Program Review

2017-2018

Part 1: Review of Past 3 Years

1. Service Unit Outcomes / Program Learning Outcomes / Student Learning Outcomes Assessments

A. Summarize assessment results. Highlight successes and areas requiring improvement. Discuss what actions were taken based on the assessment results and any improvements that can be observed.

The mission of the Jefferson State Department of Safety and Security is to ensure a safe and secure environment within which all members of the campus community can achieve their purposes. To that end, the department has been able to maintain a relatively low level of crime. The Campus Police department is the primary law enforcement agency for the campus community. The department is responsible for response and investigation of all criminal actions that occur on Jefferson State property.

B. If applicable, identify the data regularly collected and or reported as part of program compliance.

Crime statistics are reported to the US Department of Justice and US Department of Education.

**Offense Statistics for Reporting Periods**

|  |  |  |
| --- | --- | --- |
| Offense | 2017 | 2018 |
| Murder | 0 | 0 |
| Domestic Violence | 2 | 1 |
| Stalking | 1 | 0 |
| Aggravated Assault | 0 | 0 |
| Sex Offenses | 0 | 0 |
| Robbery | 0 | 0 |
| Burglary | 0 | 0 |
| Motor Vehicle Theft | 0 | 0 |
| Arson | 0 | 0 |
| Theft | 7 | 9 |
| Hate Crimes | 0 | 0 |

**Arrest Statistics for Reporting Periods**

|  |  |  |
| --- | --- | --- |
| Offense | 2017 | 2018 |
| Public Intoxication | 1 | 0 |
| Drug Abuse Violations | 0 | 0 |
| Illegal Weapon Possession | 0 | 0 |
| Warrants from other Agencies | 5 | 11 |

2. Analysis (as related to progress in achieving unit goals)

A. External Conditions that have impacted the unit. Describe the ones that have most significantly affected the unit and what actions the unit took to respond to those conditions.

According to the Federal Bureau of Investigation the United States experienced more active shooter incidents in 2017 and in any other previous year. The report identified thirty incidents in which individuals actively engaged in killing or attempting to kill people in a populated area. Considering the population of our campuses, we began implementing a more robust approach to addressing the potential threat.

Part one crimes, particularly violent crimes have increased significantly in Jefferson and Shelby County. St Clair and Chilton Counties have only had minimal increases in part one crime.

B. Internal Conditions that have impacted the unit. Describe the ones that have most significantly affected the unit and what actions the unit took to respond to those conditions.

The increase in active shooter incidents across the nation heightened the awareness of the issue with many members of faculty and staff. With this in mind, we implemented an early warning and intervention system to identify potential threats to the campus community before they acted. The program used active shooter behavior profiles developed by the US Secret Service as a foundation. Profiles for other acts such as domestic violence, sexual abuse and mental illness were added. The college implemented an online reporting system to facilitate the reporting efforts of the campus community. As potential threats were identified, the college used referral resources to address the needs of the potential threat before they could harm themselves or others. The Police Department added a final element to the threat assessment process by developing a social media investigative unit to enhance our investigative abilities.

C. Collaboration (internally and externally) – Describe the key collaborative relationships in which your unit is involved. Explain how these partnerships strengthen the unit’s capacity to advance student success and / or enhance the quality of services and programs provided.

1. Externally

Our agency has a strong rapport with federal state and local law enforcement communities. We receive funding from Gulf Coast HIDTA, High Intensity Drug Trafficking Area, to provide free training to law enforcement officers in criminal investigative techniques and crisis intervention techniques. Officers from Alabama, Mississippi, Louisiana, Arkansas, Tennessee, and Florida regularly attend training sessions held at our campuses. A variety of federal agencies not only support but participate in the training sessions. These agencies include: US Attorney’s Office, Northern District of Alabama, Federal Bureau of Investigations, Bureau of Alcohol Tobacco and Firearms, Drug Enforcement Administration, US Secret Service, US Postal Inspectors, US Marshalls, IRS, ICE and Social Security Administration. These classes are also supported and attended by the Alabama Law Enforcement Agency and the Alabama Attorney General’s office.

The Alabama Community College System has asked the Campus Police Department to assist other colleges in the system with establishing Behavioral Intervention Teams. Additionally, the System Office has contracted the Campus Police Investigative Support Unit to assist other colleges in the system with open source social media investigations related to threat assessments.

2. Internally

Our department could not ask for better support from the college community. The Information Technology Division supports the intelligence and technology missions of the department. The maintenance division has been a tremendous asset during the video camera installation process. Additionally, the maintenance division has assisted with building props used during training events. The instructors from the EMS and nursing programs assist with gunshot trauma training and active shooter exercises annually. Four of the EMS instructors have cross trained as tactical medics to provide support in the event of an active shooter incident. Instructors from the science department assist with anatomy and psychology classes during the evidence technician programs. Dr. Samuel Jones, psychology instructor, assists annually with crisis negotiation training for local, state and federal law enforcement.

Our office coordinated with EMS to provide Stop the Bleeding training to a variety of faculty and staff at all four campuses. Over one hundred members of faculty and staff attended the training. The purpose of the training was to provide advanced first aid training to faculty and staff in order to provide additional medical support to the campus community during a crisis event.

D. Communication – How effectively does information flow from this unit to other units on campus? How does your unit make information available to faculty / staff/ students?

The majority of request for services are made by phone to our dispatch center. The dispatch center provides communication to all of the officers at all four of the campuses. Our radio system is linked to all of the campuses via a voice over IP system.

Our department has emergency call phones located at both the Shelby and Clanton campuses.

Emergency communication with the campus community can be made with the e2-campus emergency notification system. This system sends text messages to phone, and post on twitter and face book. Additionally, we have alertus beacons that provide audible and visual alarms that display text messages installed in each of the buildings.

Members of the campus community can submit non-emergency information related to concerning or problematic behavior through the Jeff Care portal. These submissions are used to facilitate threat assessment activities .

3. Primary Functions / Primary Purpose / Unit Mission

A. Note any changes in your unit’s primary function since the beginning of the review cycle. Describe any changes that might warrant a modification of your mission statement.

The mission of the Jefferson State Department of Safety and Security is to ensure a safe and secure environment within which all members of the campus community can achieve their purposes. The department is responsible for response and investigation of all criminal actions that occur on Jefferson State property.

B. In the past three years, have the functions / services of your unit changed in how directly or indirectly your unit supports student learning? If so, describe in detail.

The Early Warning and Intervention Program has been successful in identifying at risk members of the campus community not only in regard to being an offender; but a victim. We have been able to refer several students to mental health counseling and social services programs to address a variety of personal challenges. By providing assistance to these individuals, they will be able to focus on academics and become more successful in the classroom. This ultimately leads to students graduating and successfully entering the workforce; thereby changing the lives of the student and their household.

4. Goal Progress

A. Describe your unit’s progress in achieving its goals. Highlight achievements or areas that need continued focus and the evidence to support these claims. Indicate any factors that impacted progress toward achieving a goal.

1. The primary goal of the department is to provide a safe and secure environment for the campus community to achieve their purpose.

2. A review of crime statistics indicate that reported crime has remained at a relatively low level.

3. The department has maintained its ability to effectively patrol the campus by vehicle and respond to calls for service.

4. Sworn officers are trained and equipped in a manner which allows them to respond to calls for service.

5. The video surveillance system was maintained at its current level of operation to promote the safety and security of the campus community.

B. Describe the adequacy of resources to achieve goals.

1. The department has adequate personnel to staff all shifts and effectively responds to calls for services. The personnel receive annual training to improve their ability to effectively and efficiently respond to calls for service.

2. The department is currently able to effectively patrol the campuses by vehicle and respond to calls for service. Five vehicles have beyond 120,000 miles and are reaching the end of their useable life.

3. The department currently issues student, faculty and staff photo identifications at all campuses. This has been a significant resource for identifying trespassers.

4. All offices have access to investigative equipment to secure, process and collect criminal evidence. All of the officers have been trained in the use of the equipment. This equipment has been a valuable component in our history of successful prosecution of criminal activity.

5. Our department utilizes the e-2 Campus emergency notification system in conjunction with the alertus emergency notification beacons to provide emergency and timely warning information to the campus community.

6. A video surveillance system is operational at all campuses. Over six hundred cameras have been deployed throughout the four campuses. This has been a significant factor in the reduction of reported criminal activity on campus.

7. Our department utilizes intelligence from the Alabama Criminal Justice Information Center, and the Regional Organized Crime Information Center, for criminal intelligence information.

8. Our department uses the Ultra records management system for maintaining incident, offense, and arrest records. This system is also utilized in submission of criminal offense records to the Alabama Law Enforcement Agency and the US Department of Justice.

C. Describe the impact of any resource allocations you have received over the past three years in terms of the effectiveness of your unit.

The resources allocated to our department has allowed us to maintain a safe and secure campus environment.

Part 2: Implications of Program Review for Developing 3 Year Plan

1. Vision and Direction of Unit

A. As a result of your evaluation, what direction do you see your unit taking in the next three years?

1. Our department plans to continue our strategy to reduce criminal activity on campus. By using historical data in combination with emerging trends, we will be able to deploy staffing effectively to address new issues as they arise.

2. Our department plans to maintain our current video surveillance system. The system has been a significant factor in the reduction of crime and increased feelings of safety and security.

3. Our department plans to increase the amount of presentation to the campus community on emerging issues.

4. Our department plans to increase the use of social media to better communicate with the campus community.

B. Are there any anticipated conditions or trends that might impact the unit?

No

C. What changes in collaborative relationships are needed to make this unit more effective in its mission?

No changes have been identified.

D. Identify any areas where communication could be improved.

Our department is in the process of preparing a portal to provide additional information to the campus community concerning emergency response and crime prevention.

E. Describe the feasibility of making the plan you have outlined a reality. What are the resources or support needed? What challenges do you anticipate?

We do not anticipate difficulty implementing our plan.

Part 3: Evidence of Staff Participation in Program Review

1. Describe how the unit staff participated in the program review process. Include specific dates for meetings held or activities conducted.

A. Review of crime statistics for the Jefferson Campus – December 5, 2018

1. Mike Sykes

2. Cecil Tidmore

3. Clifford Toney

B. Review of crime statistics for the Shelby Campus – December 6, 2018

1. William Carson

2. Larry Benefield

3. Mike Sykes

C. Review of crime statistics for the Pell City Campus – December 6, 2018

1. Mike Sykes

2. Vincent Green

D. Review of crime statistics for the Pell City Campus – December 4 2018

1. David Cleckly

2. Mike Sykes

E. Review of information technology to include video surveillance system – December 3, 2018

1. Mike Sykes

2. Steve Keitges

3. Greg McAllister

2. Attach advisory committee minutes (if applicable) and list of members. Describe any change made in the unit as a result of input from the advisory committee.

We do not currently utilize an advisory committee

3. List the names and titles of all participants in this program review.

1. Mike Sykes

2. Cecil Tidmore

3. Clifford Toney

4. William Carson

5. Larry Benefield

6. Vincent Green

7. David Cleckly

8. Steve Keitges

9. Greg McAllister