**Unit Strategic Plan Goals Revision**

**2016-2017**

**Unit Goals Revised (2016-2017)**

**Goal 1: Attract, recruit and retain qualified full-time and part-time faculty and staff to meet the needs of the program.**

***Program Outcomes:*** *Employers surveyed will report at least an 80% satisfaction with educational preparation. Graduates surveyed will report at least an 80% satisfaction with educational preparation*

1. Objective:
2. Hire credentialed and experienced qualified full-time and part-time faculty/staff as needed.
3. Retain current full-time faculty and staff.
4. Allocate funding to increase current Clinical Education/Laboratory Assistant from 19 hours a week to up to 30 hours a week to meet increased requirements for distant education locations. The AVMA/CVTEA, in the 2012 Accreditation Evaluation Minor Recommendation #7 stated, “The clinic coordinator position be made a full-time position”. The clinical coordinator position for Jeff State is referred to as Clinical Education/Laboratory Assistant
5. Method of Assessment:

**A**. 100% of full-time and part-time faculty will meet the qualifications as required by the

 AVMA/CVTEA.

**B.** Sufficient numbers of faculty to meet student and program outcomes.

1. Student course and graduating student surveys indicate student satisfaction with instruction from full-time and part-time instructors.
2. Meeting all AVMA/CVTEA requirements that off-site student veterinary clinics emulate contemporary veterinary facilities as stated in the AVMA/ CVTEA Accreditation Policies and Procedures - Standards
3. Additional Funding Requests:
	1. Maintain funding as allocated for current faculty and staff.
	2. Funding availability for qualified part-time instructors as needed to meet program demands.
	3. Additional funding to increase the number of hours for the Clinical Education/Laboratory Assistant position from 19 to up to 30 hours a week to meet increased requirements for distant education locations. The AVMA/CVTEA, in the 2012 Accreditation Evaluation Minor Recommendation #7 stated, “The clinic coordinator position be made a full-time position”. $ 24.00/hour

**Goal 2: First –time examinees (graduates of the program) will have a passage rate equal to or greater than that of the national average on the Veterinary Technology National Exam**

***Program Outcomes:*** *Graduates who take the Veterinary Technician National Exam (VTNE) will receive*

*passing rate equal to or greater than the national average on the VTNE. 90% of graduates taking the Alabama State Veterinary Boards will receive a passing score.*

**1**. Objective:

1. Review the National Board Scores sub-scores to see areas that need enrichment.
2. Continue to offer on and off site study groups with faculty/staff and students.
3. Administration of the Jeff State Student Chapter of the National Veterinary Technician’s Association (SCNVTA) student only Face Book page to facilitate camaraderie and to promote and share “real world” case studies from student clinics to enhance didactic learning.
4. Continued review of online curriculum and development of existing course materials.
5. Continue the VetTechPrep Review Course to the VET 244- Seminar in Veterinary Technology to give students more practice taking VTNE practice tests.

**2.** Method of Assessment:

1. Performance in VET 244-Seminar in Veterinary Technology
2. Scores on the national boards.
3. Positive student responses and participation in the Jeff State SCNVTA Face Book page.

**3.** Additional Funding Requests:

1. Funding for travel as needed to help with student review sessions as around the state. $2500.00
2. Additional Continuing Education Courses to help faculty and staff with the most effective teaching methods to ensure graduates pass the VTNE. $500.00

**Goal 3: Maintain full accreditation status from the AVMA/CVTEA.**

***Program Student Learning Outcome:*** *Comprehend and apply academic knowledge and perform clinical skills required of an entry level Veterinary Technicians by the AVMA-CVTEA in large, small, avian and exotic medicine.*

**1**. Objective:

1. Provide all AVMA/CVTEA Accreditation Site Visit members with the resources necessary to complete the 2017 Accreditation Site Visit.
2. Meet all required equipment standards mandated by the AVMA/CVTEA for nursing skills, that off-site clinical facilities do not provide.
3. Continue to ensure all off-site student clinics meet AVMA/CVTEA standards as mandated and outlined in the “Accreditation Policies and Procedures of the AVMA Committee on Veterinary Technician Education and Activities (CVTEA)” as well as the 2012 AVMA Accreditation Evaluation (Critical Recommendations #’s 1, 2, 3, & 4).
4. Continued review of online curriculum and development of existing course materials
5. Faculty and staff maintain memberships in national and state professional organizations.
6. The Program Director will attend all triannual meetings of the Alabama Veterinary Medical Association (ALVMA) Board of Directors as required by the AVMA/CVTEA.

**2.** Method of Assessment:

1. Maintaining all standards set forth by the AVMA/CVTEA for accreditation.
2. Improved communications between program faculty, students and clinical site supervisors.
3. Faculty and staff will maintain membership in professional organizations.
4. The Program Director will attend all meetings of the ALVMA Executive Board and present a triannual report.

**3.** Additional Funding Requests:

1. Funding for AVMA/CVTEA 2017 Accreditation Site Visit. $ 6,000
	1. Travel expenses
	2. Housing
	3. Meals
2. Funding for Annual AVMA/CVTEA Accreditation Fee. $ 1,175
3. Funding to purchase equipment to meet Goal 3, 1B & Goal 4, 1A. $ 5,065.00
	1. Portable dental radiographic machine ($ 3,525.00) and a capnograph monitoring device ($ 1, 540.00).
		1. The newest changes for the AVMA/CVTEA Standards of Accreditation were published in July, 2015. Changes to Appendix I, Sections 4 and & are of particular importance to our program.
* **Amendments to Appendix I – Essential and Recommended Skills**
	+ Section 4 – Anesthesia
		- Changed *pulse oximeter/capnometer* from one line item to two separate lines to indicate that both pieces are **required**.
	+ Section 7-Imaging.
1. This new required skill is to “Created diagnostic dental radiographic images”.
	* + - *[****NOTE****: the CVTEA will accept the use of a fixed unit (on a temporary basis) or dental radiography equipment at off-campus sites to satisfy the task of creating dental radiographic images. The CVTEA will likely* ***require access to a dental radiographic machine*** *in the next year.]*
	1. Since the vast majority of Alabama Veterinary Hospitals do not have dental radiology equipment or capnograph machines, it will be essential that we provide access to this equipment to our students. This will require the program to buy a portable dental radiograph machine and capnograph for student learning.
2. Funding for necessary travel to all off-site student veterinary clinics. $ 8,000.00
3. Funding for professional institutionalmembership in the Association of Veterinary Technician Educators and the National Association of Veterinary Technicians in America. $260.00.
4. Funding for the Program Director to attend the ALVMA/Georgia Veterinary Medical Association Annual Conference in Sandestin, Florida to meet and give a triannual report to the ALVMA Board of Directors: $ 2,000.00.
5. Funding for the Program Director to attend and present triannual reports to the ALVMA Board of Directors. $ 250.00

**Goal 4:**  Faculty and staff have access to resources sufficient to achieve course and program outcomes for students as required by the “Accreditation Policies and Procedures of the AVMA Committee on Veterinary Technician Education and Activities (CVTEA)”.

***Program Outcomes:*** *Employers surveyed will report at least an 80% satisfaction with educational preparation.*

*Graduates surveyed will report at least an 80% satisfaction with educational preparation*

 **1.** Objective:

* 1. Meet all required equipment standards mandated by the AVMA/CVTEA for nursing skills, that off-site clinical facilities do not provide.
	2. Hold Veterinary Technician Advisory Meetings to gain insight from veterinarians, licensed veterinary technicians, students and community members on ways to enhance the current program.
	3. Continue offering Hands-On Student Labs to assist students with all required large animal, avian, surgical, and dental nursing skills as mandated by the AVMA/CVTEA.
		+ 1. Biannual Large Animal and Avian Lab
			2. Surgical Lab
			3. Dental Lab

 **2.** Method of Assessment:

* 1. The program will host an annual Veterinary Technician Advisory Board Meeting
	2. 75% satisfaction from students, clinical site supervisors, and faculty with program labs and alternative teaching models.
	3. 80% of all students attending labs and using alternative training techniques will earn a grade of C or higher on the essential nursing skills taught at the lab or using alternative training models.

 **3.** Additional Funding Requests:

1. Funding for Goal 4,1A requested under Goal 3,3C
2. $400.00 for annual Veterinary Technology Advisory Board meeting
3. $600.00 for Biannual Large Animal and Avian Lab ($250.00 x 2 for Site fee and $100.00 for supplies for teaching essential nursing skills required by the AVMA/CVTEA).
4. $500.00 for supplies used in teaching hands on skills within the individual student clinical sites and hands-on labs. Travel funding requested under Goal 3, 3a.