



## Assessment Record

**Program:** Center for Workforce Education

**Assessment period:** 2020 – 2021

**Program or Department Mission:**

The primary purpose of the Center for Workforce Education (CWFE) is to meet the workforce development needs of business, industry, local governments, and JSCC by providing skills training for in-demand careers, and lifelong learning opportunities through professional development.

The vision of the Center for Workforce Education is: To help individuals realize their educational and professional potential through fast-track training programs.

### Instructional Program Outcomes & Assessment Plan

Intended Outcomes	Means of Assessment	Criteria for Success	Summary & Analysis of Assessment Evidence	Use of Results
Provide non-credit, short-term skills training and retraining through Career Programs that supply the local business community with a skilled workforce while offering citizens access to high-demand, entry-level careers.	Availability of a class schedule on the Center’s website, enrollment numbers, monthly reports.	Schedule a minimum of 5 classes each month.  Positive results as shown on a data analysis (pass/fail/drop) on each Career Program.	91 classes offered 2020 – 2021 with 1,250 served as of end of September 2021.  The following new Career Programs were launched: Medication Aid, Lineworker, Heavy Equipment.	The department will continue to respond to business and industry to create meaningful workforce training programs. The department will monitor monthly trends in enrollment and evaluate data as needed to scale offerings.

A comprehensive offering of non-credit, online courses designed to provide clearly specified learning objectives, supportive personal interaction and current technologies for enhanced learning.	Availability of a class schedule, subject matter experts, and curriculum evaluation.	Active schedule for online courses listed on website and updated weekly.  Department has page maintained exclusively for online training with partner.  Continue to market programs to special populations.	Increase in online offerings due to COVID-19 pandemic, and active enrollment increasing in the online courses.  Total of 250 students participating in ed2go and Career Step as of September 2021.	The department will continue offering live, synchronous workforce training classes where applicable (IT programs and some healthcare without clinicals)  The department will continue partnership with self-paced online training with ed2Go and Career Step.
Increase scholarship opportunities to non-credit programs through diverse funding streams.	Availability of scholarships on department's website.	Continue to market scholarships to special populations, including Career Pathways scholarship with Adult Ed.	Added to WIOA eligible ETPL: Lineworker. Received Heavy Equipment grant from Craft Training Board.  Began new partnership with Jeremiah's Hope in collaboration with St. Vincent's Foundation.  Increased Career Pathways enrollment by 5%.	The department will continue to seek diverse funding for non-credit programs, nurturing relationship with Adult Ed and grant making foundations, and continue to add programs to WIOA EPTL.
Customized education for local business, industry, and governments to	Availability of engagement on Center	Continue to marketing training to business and industry.	Training requests decreased due to COVID-19 pandemic.	The department will continue to hire SME's in professional development

enhance their employee's on-the-job performance with skills for immediate use.	for Workforce Education website.			and training to build up our corporate training offerings to industry.
<b>Plan submission date: September 18, 2021</b>			<b>Submitted by: Leah Bigbee</b>	