Assessment Record



Program: Adult Education/GED Preparation Program Assessment period: 2019-2020

Program or Department Mission:

The mission of the Adult Education/GED Preparation program at Jefferson State is multifaceted: 1) to continue to provide critical services in assisting adults in the attainment of a secondary school diploma; 2) to play a vital role in assisting participants in the transition to postsecondary education and training through the use of career pathways; 3) to assist non-native English speakers to improve their English proficiency; and 4) to develop local partnerships with agencies that are vital to our participants' success.

Service Unit Outcomes & Assessment Plan

Intended Outcomes	Means of Assessment	Criteria for Success	Summary & Analysis of Assessment Evidence	Use of Results
The Adult Education/GED Preparation Program will promote access to instructional assistance and support services at key locations in the program's established service area.	Review the offering of day/evening classes at key locations in the program's established service region. Also research the feasibility of incorporating weekend classes at specific locations.	90% of individuals requesting access to instructional programs who live in the service region will have an available class option.	The program provided 47 Adult education classes, 3 Orientation classes, 2 Ready to Work classes, and 4 ESL Classes. AE classes are provided at 12 off site locations. The sites were strategically positioned to minimize excessive commute time for learners.	Review of statistics and anecdotal records related to accessibility, technology, childcare, and transportation were factors in the established of new AE classes at the Pell City Jail, Birmingham Library and Dansby Court/YWCA. The AE Program expanded its remote/online learning for all AE students due to COVID-19 closures. Instructors incorporated weekly Zoom or Google classrooms lessons open to all students. The AE

The Adult Education / GED Preparation Program will promote advancement in educational functioning levels enrolled in the program. 1 ABSAP, the adult education database. 1 Level 1: ABE Beginning Literacy (0-1.9 Grade Equiv.) 1 Level 3: Low Intermediate Basic (4.0-5.9 Grade Equiv.) 2 Level 4: High Intermediate Basic (6.0-8.9 Grade Equiv.) 2 Level 5: ASE Low (9.0-10.9 Grade Equiv.) 3 Level 5: ASE Low (9.0-10.9 Grade Equiv.) 4 Level 5: ASE Low (9.0-10.9 Grade Equiv.) 5 Level 5: ASE Low (9.0-10.9 Grade Equiv.) 4 Level 6: ASE High (11.0-12.9 Grade Equiv.) 5 Level 6: ASE High (11.0-12.9 Grade Equiv.) 6 Level 6: ASE High (11.0-12.9 Grade Equiv.) 6 Level 6: ASE High (11.0-12.9 Grade Equiv.) 8 AESAP, the adult education database. 6 Level 1: ABE Beginning Literacy (0-1.9 Grade Equiv.) 9 Level 3: Low Intermediate Basic (4.0-5.9 Grade Equiv.) 1 Level 4: High Intermediate Basic (6.0-8.9 Grade Equiv.) 9 Level 5: ASE Low (9.0-10.9 Grade Equiv.) 1 Level 6: ASE High (11.0-12.9 Grade Equiv.) 1 Level 6: ASE High (11.0-12.9 Grade Equiv.) 1 Level 6: ASE High (11.0-12.9 Grade Equiv.) 2 Level 6: ASE High (11.0-12.9 Grade Equiv.) 3 COVID-19 closures impacted existing students' ability to take the initial provide instructional and record keeping guidance to AE instructors. Quarterly instructors courdent been instructors courdent been instructors could not accept new students' ability to take the initial TABE. For some weeks, AE Programs across the State exervices continued to keep instructors outled to keep instructors abervices continued to keep instructors current on issues relevant to adult education, such as current or remote learning significantly cannot be ducation, such as current or remote learning significantly cannot be ducation, such as current or remote learning significantly cannot be ducation and provide and provide and nothing record keeping guidance to AE instructors outled to keep to device and record keeping guidance to AE instructors outled to keep to device and provide instructional and record k					program purchased new laptops for instructors' remote use with cameras for Zoom, Google classroom or Microsoft Teams lessons, as well as 50 laptops to loan for student usage.
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	students obtained their GED/Secondary School Diploma, 162 earned Workkeys credentials, 391 students obtained certifications and 76 students completed Career Pathways. A note, these percentages and numbers were also affected by COVID-19 Campus closures as AE and Workforce shifted to online delivery.
Plan submission date: August 3, 2020	Submitted by: Tamara Payne