



Assessment Record

Service Unit: One Stop Career Center

Assessment period: 2021-2022

Service Unit Mission:

The purpose of the One Stop Career Center is to provide career development resources and services to both college students and community residents, to provide job posting and matching services to employers, to implement programs and activities associated with state and federal workforce development legislation, and to be a community entry-point for youth and adults needing occupational preparation and skills.

Service Unit Outcomes & Assessment Plan

Intended Outcomes	Means of Assessment	Criteria for Success	Summary & Analysis of Assessment Evidence	Use of Results
Providing career development services such as information, assessments, counseling, internships, job readiness seminars, job postings, and job searches.	Reviewing and auditing the availability of online and print resources, calendar of events and associated activities.	A minimum of 500 students and community residents per semester will utilize the services and complete a survey indicating their level of satisfaction with services.	A total of 7,469 services were provided in the One Stop Career Center with 976 individuals (428 were students) utilizing the Career Center in person.	A mass email is sent out to all currently enrolled JSCC students about free career services. Career Center staff provided services in person and via Zoom. Career Center staff conducted two remote career fairs and one onsite fair.
Implementing programs and activities associated	Availability of	A minimum of 200 students and community	A total of 5,583 individuals utilized the Career Center.	The Career Center continued to work with

<p>with State and Federal Workforce development legislation affecting transition into postsecondary education and jobs such as: Workforce Development Investment Act, Welfare to Work, Tech Prep, School to Work, and Youth Development.</p>	<p>Calendar of events and associated activities and the number of individuals that receive information about events and partake in events and activities.</p>	<p>residents per semester will utilize the services and complete a survey indicating the value of the services.</p>	<p>The One Stop Career Center's partnership with the Alabama Department of Labor yielded 289 WIOA referrals. The Career Center worked with an additional 22 candidates through the BACK TO WORK 50+Program.</p>	<p>current students, graduates, community members, and candidates working on eligibility for enrollment in classes or programs through Jefferson State Community College, Alabama Department of Labor, CAPTE/WIOA, Adult Education, Back to Work 50+, and Workforce Education. The Career Center Coordinator is now able to administer interest inventories remotely, as well as administer onsite WorkKeys Assessments. The Career Center Coordinator also provides Ready to Work MAPS instruction as an increased Workforce development effort.</p>
<p>Submission Date: November 10, 2022</p>			<p>Submitted By: Tamara Payne, Ph. D</p>	