

<p><b>Radiologic Technology</b></p> <p><b>Unit Operational Plan</b></p> <p><b>2024-2025</b></p>
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**Name of Unit:** Radiologic Technology Program

**Mission Statement (for the unit):** The mission of the Radiologic Technology Program at Jefferson State Community College is to prepare graduates for entry-level employment as a radiologic technologist in the healthcare community.

This program mission is consistent with the college's Statement of Philosophy and Purpose in the Jefferson State Community College Catalog and Student Handbook

**Unit Goals**

<b>Unit Goals</b>	<b>Unit Outcome</b>	<b>Institution Strategic Plan</b>	<b>Fundamental Principles</b>
Pay RAD accreditation fees.	Comply with JRCERT Accreditation Standards	I.A.2  Improve alignment of industrial programming with local businesses and industry	FP 2.2  Career and professional associate degree programs that integrate general and career-specific education and prepare students for immediate employment.  FP 4.4  Continual improvement through ongoing evaluation and advocacy of innovation in teaching and learning
Provide funding for advisory committee meetings	The RAD program will hold two advisory committee meetings during 2024.	I.A.2  Improve alignment of industrial programming with local businesses and industry  II. D	FP 2.2  Career and professional associate degree programs that integrate general and career-specific education and prepare students for

		<p>Increase and enhance support for adult learners.</p> <p>III. A</p> <p>Develop additional locations and facilities to offer instruction and training</p>	<p>immediate employment.</p> <p>FP 5.5 Business / educational consortia that promote educational opportunities and economic development.</p>
<p>Provide funding for the RAD Program Coordinator and RAD Clinical Coordinator for expenses for travel to clinical sites via the college's policies.</p>	<p>The RAD Program and Clinical Coordinator will follow college policies to request reimbursement for travel expenses related to visiting clinical sites.</p>	<p>I.A.2</p> <p>Improve alignment of industrial programming with local businesses and industry</p>	<p>FP 2.2</p> <p>Career and professional associate degree programs that integrate general and career-specific education and prepare students for immediate employment.</p>
<p>Provide funding for faculty professional development.</p>	<p>The program faculty will have evidence of expertise specific to assigned teaching content. Continuing education certificates will be maintained by the program faculty.</p>	<p>I.A.2</p> <p>Improve alignment of industrial programming with local businesses and industry</p> <p>IV. B</p> <p>Increase opportunities for professional development for all employees</p>	<p>FP 3.3 Qualified personnel who enable the college to fulfill its purpose.</p> <p>FP 4.2 Professional development experiences that enable personnel to maintain currency in their related fields.</p>
<p>Provide funding for purchasing an equipment service contract for energized radiologic technology lab equipment.</p>	<p>The program will maintain safe equipment for use and handling for instructors and students.</p>	<p>II. D</p> <p>Increase and enhance support for adult learners.</p>	<p>FP 3.2</p> <p>Physical facilities, technological resources, and other resources that promote learning.</p> <p>FP 3.4 Student academic, developmental, and support services that assist students in achieving their goals.</p>

<p>Provide funding for paying accrediting fees and purchasing equipment needed for adding additional clinical sites.</p>	<p>The program will pay accreditation fees and purchase equipment for adding new clinical sites.</p>	<p>I.A.2          Improve alignment of industrial programming with local businesses and industry</p> <p>III. A          Develop additional locations and facilities to offer instruction and training</p>	<p>FP 3.4 Student academic, developmental, and support services that assist students in achieving their goals.</p>
<p>Provide funding for updating equipment and/or replacing supplies needed for radiography labs.</p>	<p>Program faculty and students will have educational materials that will enhance learning/understanding of essential concepts in radiologic technology.</p>	<p>I.A.2          Improve alignment of industrial programming with local businesses and industry.</p> <p>II. D          Increase and enhance support for adult learners.</p>	<p>FP 3.2          Physical facilities, technological resources, and other resources that promote learning.</p> <p>FP 3.4 Student academic, developmental, and support services that assist students in achieving their goals.</p>
<p>Provide funding for program faculty to attend workshops and or other activities to enhance knowledge for JRCERT accreditation or ARRT certification.</p>	<p>Program faculty will have funds available to attend workshops or other learning activities about program accreditation or certification.</p>	<p>I.A.2          Improve alignment of industrial programming with local businesses and industry.</p> <p>IV. B          Increase opportunities for professional development for all employees</p>	<p>FP 3.3          Qualified personnel who enable the college to fulfill its purpose.</p> <p>FP 4.2          Professional development experiences that enable personnel to maintain currency in their related fields.</p>

## Unit Plan for the next year

1. **Goals** – The activities through which the outcome will be achieved. Each Unit Outcome should have at least one goal.
2. **Method of Assessment** – How the unit will determine if the objective has been met.
3. **Funding/Rationale** – Provide an estimate of the cost of achieving the objective. Also, include a description of how these funds will be used to accomplish the objective.

Goal	Assessment	Funding/Rationale
Pay RAD accreditation fees	The RAD Program Coordinator will follow the college process for requesting funding to pay the accreditation fees. The RAD Program Coordinator will confirm that the accreditation fees are received by the JRCERT, the program's accreditor.	<b>\$4870 required to maintain programmatic accreditation.</b>
Provide funding for advisory committee meetings	The advisory chair and the RAD Program Coordinator will schedule at least two advisory committee meetings for 2024.	<b>\$600 To provide a forum for program faculty and clinicians in the field to discuss clinical practice in radiography, curriculum development, and revision.</b>
Provide funding for the RAD Program Coordinator and RAD Clinical Coordinator for expenses for travel to clinical sites via the college's policies.	The RAD Program Coordinator and RAD faculty will submit the appropriate documentation for reimbursement of travel related to clinical visits.	<b>\$2500 To provide travel expenses related to clinical visits for the Program Coordinator and Clinical Coordinator.</b>

Provide funding for faculty professional development.	The RAD Program Coordinator and faculty will follow the college process for completing an Individual Action Plan (IAP).	<b>IAP = \$600 x 2 = \$1200.00 (IAP).</b>
Provide funding for purchasing an equipment service contract for energized radiologic technology lab equipment.	The RAD Program Coordinator will follow the process of evaluating, selecting, and providing documentation to the college for the necessary equipment upkeep and repairs.	<b>Equipment service contract \$3700</b>  <b>RAD programmatic accreditation requires programs with energized equipment to keep annual records of calibration of equipment.</b>
Provide funding for paying accrediting fees and purchasing equipment needed for adding additional clinical sites.	The RAD Program Coordinator will follow the process of evaluating, selecting, and providing documentation to the college for the necessary equipment to provide students with the tools for documentation for clinic and or didactic courses.	<b>Accreditation fee to add additional clinical sites - \$300 for each added site</b>  <b>Time clock replacements \$900</b>  <b>There are several time clocks used by the program that need repair or replacement. Students use these time clocks to document clinical attendance.</b>
Provide funding for updating equipment and/or replacing supplies needed for radiography labs.	The RAD program faculty will evaluate the supplies to maintain the radiography labs and submit the appropriate documentation to the Program Coordinator who will follow the process for the request for supplies.	<b>\$2700</b> <b>Lab supplies are ordered on an as-needed basis to meet the needs of the currently enrolled student population.</b>
Provide funding for program faculty to attend workshops and or other activities to enhance knowledge for JRCERT accreditation or ARRT certification.	The RAD program faculty will follow the process to request travel for workshops or other activities that will enhance their knowledge for program accreditation and/or meet the required continuing education requirement for ARRT certification, modeling the importance of professionalism.	<b>Additional funding = \$5000</b>  <b>Funding as needed to support faculty travel for workshops or other activities for faculty's knowledge for programmatic accreditation. To provide evidence to the JRCERT, the program's accrediting body to meet the accreditation standard for faculty to obtain opportunities for continued professional development and be knowledgeable of JRCERT standards and any changes.</b>

Submitted: 3/11/2023 by Christie Bolton