

**Unit Operational Plan**

**Due March 22<sup>nd</sup>, 2024**

**2024-2025**

**Name of Unit: Surgical Technology**

**Mission Statement (for the unit): The Mission of the JSCC Surgical Technology Program is to prepare safe, ethical, competent entry level Surgical Technologists. We are committed to accomplishing this mission through quality instruction from both lecture and lab didactics. Student Surgical Technologists will attain an understanding of aseptic technique and surgical skills to be applied in the operating room.**

**Unit Goals**

<b>Unit Goals</b>	<b>Unit Outcome</b>	<b>Institution Strategic Plan</b>	<b>Fundamental Principles</b>
Obtain Metal Storage racks & plastic storage containers.	Provide access to Surgical Tech student lab environment that simulates an OR work environment.	II.D. Increase and enhance support for adult learners	FP 3.2 Physical facilities, technological resources and other resources that promote learning.
Personnel request for one L19.	Increased one on one guidance for Surgical Technology students in lab.	II.D Increase and enhance support for adult learners	FP 3.3 Qualified personnel who enable the college to fulfill its purpose.
Provide funding for faculty professional development.	Faculty will maintain certificates as Surgical Technologists.	4.B Increase opportunities for professional development for all employees	FP 3.3 Qualified personnel who enable the college to fulfill its purpose. FP 4.2 Professional development experiences that enable personnel to maintain currency in their respective fields, increase their awareness and use of alternative methods of meeting the needs of a diverse student population, and develop innovative approaches to fulfilling their roles in the institution.

Provide funding for lab supplies.	Provide access to Surgical Tech student lab environment that simulates an OR environment.	II.D. Increase and enhance support for adult learners	FP 1.1 Educational offerings available in places, at times, and in facilities that can best serve the people in the college service area. FP 1.3 Collegiate and developmental education designed to meet the needs and abilities of the diversity of people within the college service area.
Provide funding for replacement of lab equipment.	Provide access to Surgical Tech student lab environment that simulates an OR environment.	II.D Increase and enhance support for adult learners	FP 3.2 Physical facilities, technological resources and other resources that promote learning.
Provide funding for Advisory Committee meeting	Surgical Technology Program will meet two times a year for Advisory Committee meeting	I.A.2 Improve alignment of industrial programming with local businesses and industry.	FP 2.4 Certificate programs and other learning opportunities that enable students to acquire specific training to prepare for employment or advancement in jobs requiring skilled employees.

**Unit Plan for the next year**

- Goals** – The activities through which the outcome will be achieved. Each Unit Outcome should have at least one goal.
- Method of Assessment** – How the unit will determine if the objective has been met.
- Funding/Rationale** – Provide an estimate of the cost of achieving the objective. Also, include a description of how these funds will be used to accomplish the objective.

Goal	Assessment	Funding/Rationale
Obtain Metal Storage racks & plastic storage containers.	Metal racks and plastic storage containers will be purchased from Grainger.	Estimated \$1600.00 <ul style="list-style-type: none"> <li>6 X 60 x 18 x 34” at \$125 each</li> </ul>

		<ul style="list-style-type: none"> <li>• 30 X 18 x 16 1/2 x 11” at \$27 each/ To maintain the Surg lab organization.</li> </ul>
Personnel request for one L19.	Goal will be met when qualified person is hired to provide lab instruction for student support in the Surgical Technology Program in MSB115 on the Hoover/Shelby Campus.	Estimated \$380/wk/L19/ to increase one on one faculty and student interaction
Provide funding for faculty professional development.	Program faculty will attend continued education courses or conferences.	Estimated \$2050.00/ To provide program faculty with current knowledge in the field of surgical technology.
Provide funding for lab supplies.	Lab supplies such as minor set-up trays, surgical laparotomy drapes with pouches, and sterile blue OR towels will be purchased.	Estimated \$12,000/ To meet the needs of students enrolled in the Surg tech program.
Provide funding for replacement of lab equipment.	Any equipment that is broken will either be fixed or replaced with new equipment.	Estimated \$20,000/ To maintain currency with the clinical environment.
Provide funding for Advisory Committee meeting.	The advisory chair and the PTA Program Director will schedule at least two advisory committee meetings for 2024. Meeting minutes will be electronically maintained.	Estimated \$500 total for two meetings/ To provide a forum for program assessment and currency with clinical standards.