Unit Operational Plan
Due March 22nd, 2024
2024-2025

Name of Unit: Veterinary Technology

Mission Statement (for the unit): The mission of the Jefferson State Community College Veterinary Technology Program is to train Veterinary Technicians in a two- year educational program with the skills and concepts consistent with the American Veterinary Medical Association- Committee on Veterinary Technician Education and Activities (AVMA-CVTEA) guidelines. The program develops the student's knowledge of the fundamental principles and skills underlying veterinary technology. This is a distance education program developed to provide students with a more accessible education in their preferred field of study.   Upon satisfactory completion of the program, students may be eligible to take the National and State Board Exams to become licensed Veterinary Technicians.

Unit Goals

Unit Goals	Unit Outcome	Institution Strategic Plan	Fundamental Principles
Provide Funding for AVMA/CVTEA Accreditation	Comply with AVMA/CVTEA accreditation requirements.	**1.A.2 - Improve alignment of industrial programming with local businesses and industry**	**FP. 2.2** - Career and professional associate degree programs that integrate general and career-specific education and prepare students for immediate employment.
Maintain networking relationships with industry and educational entities.	Increase internship opportunities for students across the state.	**I.A.2 - Improve alignment of industrial programming with local businesses and industry**	**FP 2.2 -** Career and professional associate degree programs that integrate general and career-specific education and prepare students for immediate employment. **FP 3.4 –** Student academic, developmental, and support services that assist students in achieving their goals.
Update and add additional library resources for online	Students will have access to current veterinary technology	**II.D. Increase and enhance support for adult learners**	**FP. 1.1 –** Educational offerings available in places, at times, and in

students through JSCC library	online resources through the JSCC Library		facilities that can best serve the people in the college services area. **FP 1.2** – Educational opportunities within the financial reach of the great majority of the people of the college service area **FP 3.4 –** Student academic, developmental, and support services that assist students in achieving their goals.
Program faculty will learn and transition courses to Canvas learning management system.	Provide quality instruction through continued professional development opportunities	**II.F – Implement and support the Canvas Learning Management System and evaluate the quality of online learning.**	**FP 2.6 -** Distance learning programs and classes that promote accessibility through new technologies.
Provide funding for development of new and engaging laboratory experiences for student's learning opportunities.	Increased number of student hands-on skills labs in a variety of venues.	**I.A.3. – Increase work-based learning opportunities for students.**	**FP 3.4 –** Student academic, developmental, and support services that assist students in achieving their goals.
Provide funding for professional development in the areas of OSHA and IACUC knowledge as suggested by accrediting body (AVMA/CVTEA)	Faculty will participate in OSHA and IACUC training.	**IV. B – Increase opportunities for professional development for all employees**	**FP 4.2** Professional Development experiences that enable personnel to maintain currency in their respective fields, increase their awareness and use of alternative methods of meeting the needs of a diverse student population and develop innovative approaches to fulfilling their rolls in the institution. **FP 4.3** A working environment that supports employee's

			wellness and job satisfaction.
Provide funding for at least one faculty member attending the Association of Veterinary Technician Educators Annual Conference.	One faculty member will attend the AVMA/CVTEA conference every year	**IV. B – Increase opportunities for professional development for all employees**	**FP 4.2** Professional Development experiences that enable personnel to maintain currency in their respective fields, increase their awareness and use of alternative methods of meeting the needs of a diverse student population and develop innovative approaches to fulfilling their rolls in the institution. **FP 4.3** A working environment that supports employee's wellness and job satisfaction.

Unit Plan for the next year

1. **Goals –** The activities through which the outcome will be achieved. Each Unit Outcome should have at least one goal.
2. **Method of Assessment –** How the unit will determine if the objective has been met.
3. **Funding/Rationale –** Provide an estimate of the cost of achieving the objective. Also, include a description of how these funds will be used to accomplish the objective.

Goal	Assessment	Funding/Rationale
Provide Funding for AVMA CVTEA Accreditation	**Program will meet the accreditation requirements**	**Accreditation required funding for annual AVMA-CVTEA Accreditation fee - $1,800.00.** **$300.00 for one in-person advisory committee meeting. To provide a forum for program faculty and clinicians in the field to discuss vet tech practice, curriculum development, and revision.**

Maintain networking relationships with industry and educational entities.	**Program students will have an increased number of quality learning opportunities each semester.** **The Program Director will attend the Alabama Veterinary Medical Associate Board of Directors meeting(s).**	**Funding for off-campus travel to clinical sites $10,000.00** **Funding for Director to attend 3 triannual Alabama Veterinary Medical Association Board of Directors meetings to promote the program - $2,500.00**
Update and add additional library resources for online students through JSCC library.	**Program Director will contact the college's librarian to facilitate updating and adding VET program library resources**	**No funding is needed currently.**
Program faculty will learn and transition to Canvas learning management system.	**Complete Canvas LMS transition by or before JSCC deadline.**	**No funding is needed currently.**
Provide funding for development of new and engaging laboratory experiences for student's learning opportunities.	**The program director will then follow the college process for requesting funding to replace equipment.**	**Funding for Large Animals, Avian Labs, Lab Animals Fees - $2,000.00** **Funding for supplies for individual hands-on skills labs - $1,000.00**
Increase faculty and staff OSHA and IACUC knowledge as suggested by accrediting body (AVMA/CVTEA)	**Program faculty will follow the college process for completing an Individual Action Plan (IAP). After attending the training, program faculty will maintain certificate of attendance.**	**Funding for IAP = $600 x 3 faculty = $1,800.00 (IAP)** **Funding for OSHA Online Training for faculty and staff - $300.00 Package**
Provide funding for at least one faculty member to attend the Association of Veterinary Technician Educators Annual Conference.	**At least one faculty member attends a national level conference or professional development.**	**2024 Conference – Travel, lodging and registration fees - Houston, TX 7/24 – 7/29 - $2500.00**